

Policy 4.16

Instructional Response to Emergency Policy

The College reserves the right to transition any or all classes to an exclusively online mode of instruction or partially online mode of instruction for any portion of an academic semester and/or class or classes when directed by federal or state agencies during an emergency situation or when deemed necessary by the College President to protect the health and safety of faculty, staff, students, and public. Emergency situations include, but are not limited to, pandemic events, inclement weather, natural disasters, or other emergency situations that would endanger the health and safety of faculty, staff, students or the public or for which normal on-campus operations of the College are substantially disrupted. Online modes of instruction include both synchronous and asynchronous technologies. In emergency situations, the College may require students to participate in class sessions using synchronous technologies (e.g. videoconferencing) on a schedule that is communicated to the student.

The College reserves the right to record, produce, and distribute video and audio recordings of any lecture, lab, or other instructional content during an emergency in any format or any platform the College deems necessary to ensure continuity of instruction. Recordings may include video and audio content from the instructor, guest speakers, College staff, or students enrolled in the class. Student enrollment in a BCCC class is considered prior consent to, and acknowledgement of, recording of class content. The College reserves intellectual property rights for any such recordings and restricts redistribution to College faculty or staff that are working on behalf of the College. Students consent not to share instructional recordings with other individuals unless explicitly directed to by faculty or staff working on behalf of the College.

The College reserves the right to implement physical safety protocols for any portion of an academic semester and/or class or classes when directed by federal or state agencies during an emergency situation or when deemed necessary by the College President to protect the health and safety of faculty, staff, students, and public. Physical safety protocols include, but are not limited to, social distancing, limited class seating, prohibiting individuals from entering campus or buildings that are symptomatic, minimizing direct contact between faculty, staff, students, and public, and required use of personal protective equipment (PPE). PPE includes, but is not limited to, masks, gloves, lab coats, face shields, glasses and other items deemed necessary by the College President to protect the health and safety of faculty, students, and public during an emergency situation.

Policy

References

Legal References: *Enter legal references here*

SACSCOC References: *Enter SACSCOC references here*

Cross References:

History

Leadership Council Review/Approval Dates: *Enter date(s) here*

Senior Staff Review/Approval Dates: *6/30/2020*

Board of Trustees Review/Approval Dates: *08/11/2020*

Implementation Dates: *Enter date(s) here*